

## POST RESULTS SERVICES

### Reviews of Marking

All Reviews of Marking (ROMs) should first be discussed with the relevant Head of Department, Subject Teacher or member of Senior Leadership who will advise on the viability of such a request. A "Review of Marking Form" should then be completed and signed (available from Mrs Harper – Exams Officer).

In the school's experience, it is unusual for marks to change upwards by more than a marginal amount. However, the school reviews the marks that you and others have achieved and will advise candidates if we feel there is an anomaly and that the paper should be reviewed. If we are concerned about results received for a particular subject, the school itself will request a review of marking of all those papers (with the candidate's consent)

### Review of Marking categories are as follows:

#### SERVICE 1 CLERICAL CHECK

**This service included the following checks:**

That all parts of the script have been marked. The totalling of marks. The recording of marks. The application of any adjustments. The application of grade thresholds. The application of any special consideration, where applicable (indicate on form). The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit/component included in the enquiry. The target for completion is within 20 calendar days of exam board receiving request.

#### SERVICE 2 (Mark review)

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components of both unitised and linear specifications.

The deadline for completion is within 30 calendar days of the awarding body receiving the request. This service will include:

- the clerical re-checks detailed in Service 1;
- a review of marking as described above;
- if requested, a copy of the reviewed script(s) for those units/components included as part of the Access to Scripts service.

#### PRIORITY SERVICE 2P (Mark review)

This service is as Service 2. However, it is only available if a GCE A-level/L3 Vocational candidate's place in higher education is dependent on the outcome.

Any applications not meeting these criteria will be treated as normal Service 2 requests. The deadline for completion is within 18 calendar days of the awarding body receiving the request.

#### ATS (Access to Scripts)

A photocopy or the original of the student's script.

### Deadlines:

Service 1	Service 2P	Service 2	ATS
DEADLINE	DEADLINE	DEADLINE	DEADLINE
25-Sep-25	21-Aug-25	25-Sep-25	25-Sep-25
Clerical Check (All qualifications)	Priority Mark Review (A Level & L3 Vocational qualifications only)	Mark Review (All qualifications)	Access to Scripts (All qualifications)