



Holly Lodge Girls' College

Statement of Intent

The Governors of Holly Lodge Girls' College recognise and accept that under the Health and Safety at Work Act 1974, they have a legal responsibility to provide, so far as is reasonably practicable, for the health, safety and welfare of employees of the School, and that they have certain duties towards pupils, the public and people who from time to time use the premises of the School:-

1. To provide and maintain safe and healthy places of work and systems and methods of work, with adequate facilities and arrangements for the welfare of all employees and pupils and to protect all employees, pupils and visitors in so far as they come into contact with foreseeable work hazards.
2. To provide all employees and pupils with the information, instruction, training and supervision that they require to work safely and efficiently.
3. To develop safety awareness amongst all employees and pupils.
4. To provide a safe environment for all visitors to the School, bearing in mind that these visitors may not be aware of the risks arising from aspects of use of the School's facilities.
5. To encourage full and effective two-way consultation on health and safety matters through all staff in the School and the School's Health and Safety Committee. This consultation will take place on a day-to-day basis on immediate needs with the appropriate member of staff.
6. To ensure that this policy is used as a practical document and that its contents are fully publicised.
7. To keep details of this policy under constant review and in line with changing health and safety practices and current legislation.

Information about specific aspects of Health and Safety contained in circulars or other documents from time to time must be brought to the attention of the School's Governing Body, and through them to the attention of all relevant employees.

The Governors wish to remind all employees that, under Section 7 of the Act:

"It shall be the duty of every employee while at work:

- To take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work; and
- As regards any duty or requirements imposed on their employer or any other person or under any relevant statutory provisions, to co-operate with them as far as it is necessary to enable that duty or requirement to be performed or complied with."

The Governors bear ultimate responsibility and provide leadership. Operational responsibilities are delegated to the Headteacher in conjunction with the Business Manager. The Leadership Team will take steps so far as is reasonably practicable to ensure that the workplace is a safe and healthy environment in which its employees, pupils, contractors and others can work.

The Leadership Team will make the necessary assessments, identify safety training and provide information and supervision for employees at all levels. It will consult on a regular basis with the staff representative with regards to health and safety issues

In order to achieve the aims and objectives of the health and safety policy any issues will be brought regularly to the attention of the Headteacher, the Business Manager and then to Governors.

Signed



Chair of Governors

Signed



Headteacher

Date 29 November 2023