

# Student / Parent information for live lessons during national lockdown:



Following the announcement on Jan 4<sup>th</sup> 2021 of another national lockdown and the closure of schools to most students, we will now be moving teaching and learning provision online until it is announced we are able return to normal school circumstances.

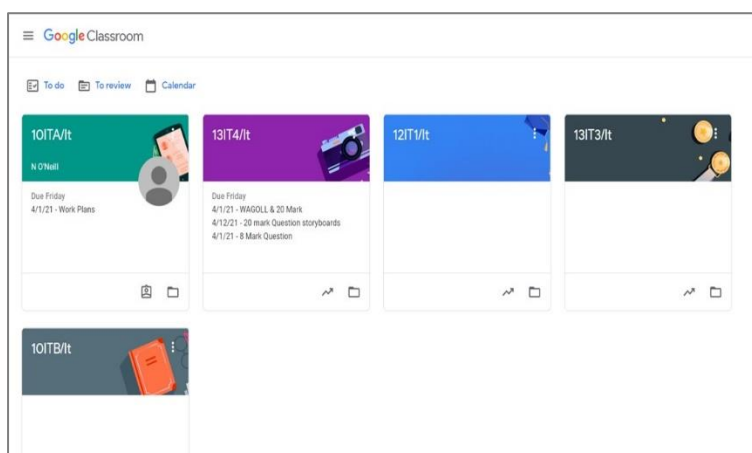
## Format of lessons:

Lessons will be set on Google Classroom for each lesson on a student's timetable. These can take a number of forms:

- Live Lessons for students to log in and receive direct input from teachers, who can then also deal with any queries from students. Live lesson can be:
  - Teachers delivering a lesson to camera to a class of students watching on Google Classroom
  - Teachers delivering while running a PowerPoint/Google Slideshow and asking for questions.
  - Pre-recorded lessons of either of the above.
  - Posting some work onto Google classroom and being available online to deal with any queries students send you.
- Google Classroom posted assignments, projects and quizzes
- Revision material loaded to Google Classroom
- Links to external materials such as Oak Academy units. Mathswatch or GCSE Pod for materials to review and task to complete

Some tasks may be set to cover a number of lessons. Where this is the case it will be made clear in the materials posted online. Teachers will still run the requisite number of live lessons to check understanding, completion and support students.

Students should work at home to their school timetable. If you need a copy of your daughter's timetable to do this, then please contact school. To access the work a teacher has assigned then student will need to log-in to Google Classroom and then click on the icon for the class they need to complete work for. Work is then available within the view and complete.



Once a student is logged in, they will see a tile for each of their classes.

To see the work which has been assigned click on the tile and enter the Google Classroom for that subject.

## **Live Lessons:**

Every week students will receive a number of Live Lesson as described above. Not every lesson will be a Live Lesson as there are days when staff have to attend school to support those deemed as vulnerable / key worker students.

The number of Live Lessons, depends on the year a student is in as well as the number of lessons they have for a particular subject, as shown below:

### Year 10 / 11 and Year 12 / 13:

- Subjects with 5 lessons per week (all Sixth form subjects and English, Maths and Science in Y11/Y10) – 4 live lessons per week
- Subjects with 3 lessons per week (all Y11 options and some Y10 subjects) – 2 live lessons per week
- Subjects with 2 lessons per week (French and most Y10 options subjects) – 1 live lesson per week

### Year 9:

- Subjects with 5 lessons per week (English, Maths and Science) – 3 live lessons per week
- Subjects with 3 lessons per week (French and Options subjects) – 2 live lessons per week

### Year 7 / 8:

- English / maths – 2 live lessons per week
- Science / MFL / Geography / History – 1 live lesson per week



Links to Live Lessons can be seen by clicking on the tile for a particular Google Classroom and are included in the colour header at the top of the page.

## **Scheduling of lessons:**

The dates and times of Live Lessons will be posted directly to Google Classroom for students and parents. Live lessons will always be on the days and times when students normally take these subjects within the school week. Live lessons do not mean that a teacher will be on screen for the entire lesson. They may provide some instruction and answer students questions before expecting students to study independently.

## **Recording attendance to lessons:**

Teachers will take registers of attendance for every lesson. Where there are concerns about a student's attendance to lessons, this will be reported to the relevant year leader and/or member of school Leadership.

## **Providing feedback on work:**

Feedback is essential to student progress and teacher teachers will do this a number of ways during distanced learning:

- Quiz tasks on Google Classroom which test a student's factual knowledge and will instantly feedback on how secure they are in the areas tested.
- Submitted responses on SMWH or Google Classroom which can be reviewed by the teacher and feedback provided.
- Uploaded files from students on Google Classroom which are reviewed by teachers and feedback provided. Note: This may be provided when students return to school.
- Q&A response and verbal teacher feedback during live lessons.
- Use of chat function during lessons to answer student questions.
- Use of hands up function in Google classroom to check student understanding or for them to identify they need further support.

### Google Classroom Support

Students received training on how to access and use Google classroom earlier in the year. **However if any further help is needed a guide to Google Classroom is available on the school website.**

If a student is having problems accessing or completing distanced learning then they should contact school and we will try to help.

### **Student protocols and expectations.**

Whenever joining a Live Lesson, please follow the following:



## Additional Information for Parents

### Essential addresses

[www.hollylodge.liverpool.sch.uk](http://www.hollylodge.liverpool.sch.uk)

Access school email address from the Student tab.

<https://hollylodgegirls.satchelone.com/school/home>

Direct access to Show My Homework and the school's homework calendar

<http://www.hollylodge.liverpool.sch.uk/student/google-classroom/>

Access to Google Classroom

<https://vle.mathswatch.co.uk/vle/>

Virtual learning environment for Maths.

<https://owa.hollylodge.liverpool.sch.uk>

Remote access to school email for students.

[hollylodge@hollylodge.liverpool.sch.uk](mailto:hollylodge@hollylodge.liverpool.sch.uk)

School address for all enquiries.

<http://www.hollylodge.liverpool.sch.uk/school-closure-support/>

Links to school closure support.

[s.tedford@hollylodge.liverpool.sch.uk](mailto:s.tedford@hollylodge.liverpool.sch.uk)

Head of Year 11

[p.mccoll@hollylodge.liverpool.sch.uk](mailto:p.mccoll@hollylodge.liverpool.sch.uk)

Head of Year 10

[c.connor@hollylodge.liverpool.sch.uk](mailto:c.connor@hollylodge.liverpool.sch.uk)

Head of Year 9

[d.rhodes@hollylodge.liverpool.sch.uk](mailto:d.rhodes@hollylodge.liverpool.sch.uk)

Head of Year 8

[s.lancaster@hollylodge.liverpool.sch.uk](mailto:s.lancaster@hollylodge.liverpool.sch.uk)

Head of Year 7

[ITSupport@hollylodge.liverpool.sch.uk](mailto:ITSupport@hollylodge.liverpool.sch.uk)

Technical support

[safeguarding@hollylodge.liverpool.sch.uk](mailto:safeguarding@hollylodge.liverpool.sch.uk)

Welfare / safeguarding concerns