

Risk Assessment – Technicians

A	Date: 16/10/2020	School: Holly Lodge Girls' College	Team:	Location:
	Review Date: 30/10/ 2020	Ref:	Assessor: M Hughes	Head Teacher: A Keen

B	Assessment of Risk for: Protection from transmission of Covid-19 during pandemic – Technicians
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C	List Hazards Here	List Groups of People at Risk	List Existing Controls	Risk Level
Ser N°				
1	Covid-19 virus: General	Staff Pupils	<p>Staff will made aware of the whole school risk assessment and the controls in place across school</p> <p>Limit the number of staff in the prep room/reprographics room/ ICT room to 3 at any one time</p> <p>Hand sanitizer will be available with opportunity to access hand washing regularly.</p> <p>Masks must be worn when on corridors, or in the vicinity of other staff and students</p> <p>Staff must maintain 2m social distancing at all time</p>	Low

Risk Level: High: Accident likely with possibility of serious injury or loss
Medium: Possibility of accident occurring causing minor injury or loss
Low: Accident unlikely with control measures in place

D	Controls (Ser N° to correspond with Hazard Ser N°)	E To be completed by the Manager			
Ser N°	Additional Controls Required	Action to be Taken	By Whom	Target Completion Date	Task Completed (Signed & Dated)
1					

F	<p>Once additional controls are implemented, what will the overall risk level be:</p> <p style="text-align: center;">High Medium Low</p>	<p>Risk assessment signed off by:</p> <p>Signature:</p> <p>Date:</p> <p><i>Please note an electronic signature will suffice.</i></p>
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16/10/2020