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| A picture containing drawing  Description automatically generated | **September 2020 Reopening Plan – Guidance for Parents and Students** | **Sixth Form School Day**  **From Monday 7th September** |

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|  | **Time** | **Information** |
| **Arrival** | 8.25 | **Please note that drop offs by car will not be allowed.**  Students can enter by either entrance as long as they maintain a safe distance from students in other years. Students should proceed to Form in Rosalind Franklin building. |
| **Learning Zone** | P1: 8.50 – 9.50  P2: 10.15 – 11.15  P3: 11.15 – 12.15  P4: 1.00 - 2.00  P5: 2.00 – 3.00 | Lessons will take place Rosalind Franklin building.  Students must sanitise hands on entry to and exit from any classroom.  During study periods, students must remain on site in Rosalind Franklin. Laptops are available for students to use if computer rooms are unavailable. |
| **Break time** | 9.50 – 10.15 | A break menu will be available to buy and there will be staff on duty in the Central Atrium of Emmeline. Students should maintain a distance from other years as they move around.  A Common Room area has been established on the ground floor of Rosalind. |
| **Lunch time** | 12.15 – 1pm | Lunch will be available in the Atrium area of Emmeline and the Emmeline Common Room will be available to students, along with the Rosalind Common Room.  Students will not be allowed off site during lunchtime. |
| **End of the day** | 3pm | Students can leave site by either entrance as long as they socially distance from other years. |

**General Information**

* **There will be no longer be a facility on site to put cash onto your daughters catering account.** If you haven’t already, you should create a Parentmail catering account to update your daughters account. – please see the attached guidance
* **There will be no facility on site for students to get change for bus fares etc…**
* **A reminder that Year 13 will have their assessment week throughout the first week back.**

**Contacting School**

Please note that we wish to keep visitors to site to an absolute minimum so you will need to contact us in the first instance either by telephone on 228 3773 or via email – [hollylodge@hollylodge.liverpool.sch.uk](mailto:hollylodge@hollylodge.liverpool.sch.uk). We will be unable to see any parents without appointment.

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| A picture containing drawing  Description automatically generated | **September 2020 Reopening Plan – Guidance for Parents and Students** | **Sixth Form Activities Week Beginning 1/9/20** |

**Year 12**

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| **Day** | **Activity** |
| Tuesday 1/9/20 | INSET Day – No students in school |
| Wednesday 2/9/20 | **Enrolment 9am to 12pm**  **Enter by Mill Lane**  **Go Straight to the Rosalind Franklin Atrium** |
| Thursday 3/9/20 | **Transition Pre-reading at home** |
| Friday 4/9/20 | **Induction 9am to 12pm**  **Enter by Mill Lane**  **Go Straight to the Rosalind franklin Atrium** |

**Year 13**

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| **Day** | **Activity** |
| Tuesday 1/9/20 | INSET Day – No students in school |
| Wednesday 2/9/20 | **Enrolment 1pm to 3pm**  **Enter by Mill Lane**  **Go Straight to the Rosalind Franklin Atrium** |
| Thursday 3/9/20 | **Revision at home for assessment week 7/9/20** |
| Friday 4/9/20 | **Induction 1pm – 2.30pm**  **Enter by Mill Lane**  **Go Straight to the Rosalind franklin Atrium** |