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| **Curriculum Plan for Parents – Year 11** |

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| **Subject** | BTEC Business | **Contact Person** | Mrs L. Joyce |

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| **Half term and topic** | **Your child will learn....** | **Key Homework** | **Assessment** |
| Autumn 1 | **Unit 8 – Recruitment, Selection and Employment** Know about job roles and functional areas in businessProduce documentation for specific job roles | Research and Coursework | **INTERNAL ASSESSMENT**Learning Aim A & BP1, P2, P3, P4M1, M2 M3D1 D2 |
| Autumn 2 | Demonstrate interview skills and plan career development | Research and Coursework | **INTERNAL ASSESSMENT**Learning Aim CP5 P6M4 M5D3 |
| Spring 1 | **Unit 4 – Principles of Customer Service**Understand how businesses provide customer service | Research and Coursework | **INTERNAL ASSESSMENT**Learning Aim AP1, P2, P3, M1, M2 M3D1 |
| Spring 2 | Demonstrate appropriate customer service skills in different situations | Research and Coursework | **INTERNAL ASSESSMENT**Learning Aim BP5 P6 P7M4 D2 |
| Summer 1 |  |  |  |
| Summer 2 |   |  |  |